



## COVID-19 Guidance and Safety Plan 2020-2021

### Stable Group Structures:

While having students for on-campus learning, all classrooms will comprise their own stable group. Each stable group will consist of 16 individuals (14 students and 2 staff). The stable groups will stay together for instruction, lunch and recess to minimize/avoid any possible contact with other groups or individuals who are not a part of their stable group.

### Entrance, Egress, and Movement Within the School:

- Temperature checks will be made for staff, students and any campus visitors upon arrival using no-touch thermometers.
- Any visitors, including parents/guardians, must have an appointment to be on campus.
- 6 feet of distancing will be practiced whenever possible.
- Bathroom breaks, lunch times, and recess are scheduled at staggered times to avoid contact with other groups.

### Face Coverings and Other Essential Protective Gear:

- Staff and students are required to wear a face covering (mask) while on campus in accordance with the CDPH guidance.
- An additional supply of masks/face coverings are available in the office in case a student or staff member forgets to bring their own.
- Students/staff will not be required to wear masks while eating or drinking.

### Health Screenings for Students and Staff:

- Students and staff will be screened for symptoms of COVID-19 upon arrival and at intervals throughout the school day.
- Any staff or student with a fever of 100.4 or higher, a persistent cough, or other COVID-19 symptoms will be asked to go home as soon as possible.
- Staff/students are asked to stay home for 10 days from the date of symptom onset and may be able to return sooner with a note from a healthcare professional stating another cause for illness.
- All staff and students who display symptoms or feel ill are to stay home.
- Any student displaying symptoms at school will immediately be taken to the principal's office where they will wait to be picked up by a parent/guardian.

### Healthy Hygiene Practices

- Students will have a routine of washing hands anytime they leave and re-enter the classroom, after any transitions and between activities as much as possible.
- Each class will have access to hand sanitizer.
- Frequent hand washing by staff and students will be promoted, practiced, and included into daily routines.

### Identification and Tracing of Contacts:

- If there is a confirmed case of COVID-19, the school will contact the Local Health Department (LHD) consistent with reporting requirements for COVID tracing.
- School contacts will be identified and information given to the LHD of identified contacts. Identified contacts will be excluded from school (possibly including the entire stable group) for 10 days after the last date the case was present at school while infectious.
- The school will recommend testing of asymptomatic contacts 5-7 days from last exposure and immediate testing of symptomatic contacts (negative test results will not shorten 10-day exclusion).
- The staff/student will be excluded from school for 10 days from symptom onset date or, if asymptomatic, for 10 days from specimen collection date.
- Disinfection/cleaning of classroom and primary spaces will be completed where the identified individual spent significant time.
- The school will remain open.
- If a symptomatic person tests negative or a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition, the individual may return to school after 24 hours have passed without fever and symptoms have started improving. The school/classroom will remain open.
- The principal and/or the administrative assistant will be the designated contact for the LHD to support contact regarding COVID-19.

### Physical Distancing

- Staff and students will keep a minimum of 6 feet distancing whenever possible in the classroom, non-classroom areas, and in play areas. Maximum distance is 10 feet apart.
- All classes will have separate eating areas and staggered lunch schedules to avoid cross over with other stable groups.

### Staff Training and Family Education:

- Staff will be trained and educational information will be provided to families throughout the school year on: enhanced sanitation practices, physical distancing, use of face coverings, screening practices and how COVID-19 is

spread, preventing the spread if you are sick, symptom identification, and when to seek medical attention.

#### Testing of Staff:

- Staff who are feeling ill are requested to remain at home.
- Staff who arrive at school and fail to meet any of the criteria of temperature and well checks will be asked to leave the campus and report immediately for testing at a COVID-19 testing site.
- While awaiting results, staff are requested to remain at home and follow directions received from the testing site.
- Staff who test negative must supply a copy of the test results before returning to work. (24 hrs after any symptoms or fever has improved)

#### Testing of Students:

- Students who are feeling ill are requested to remain at home.
- Students who arrive at school and fail to meet the temperature and well check screenings (all screenings taken in presence of the parents) will be sent home.
- Parents are requested to have students tested for COVID-19.
- Students who test negative must supply a copy of the test results before returning to school. (24 hrs after any symptoms or fever has improved)

#### Identification and Reporting of Cases:

- The school designated contact person will notify the LHD of any known case of staff or student present on campus within 10 days preceding a positive test for COVID-19.
- Information will include the following:
  - The person's full name, phone number, date of birth,
  - Date the individual tested positive, school when present on-site within the 10 days preceding the positive test, and the date the individual was last on-site.
- The information will be reported to the local health officer by telephone within twenty-four hours from the time the school was made aware of a new case.

#### Communication Plans:

- In the event of a staff or student positive test result for COVID-19, a notice will be sent to parents and staff to inform them that a case of COVID-19 is a student or staff member has been reported and the school will work with the local health department to notify people who have been exposed.
- If a parent, student, or family is not contacted by the school or LHD, it means that the student has not been identified as exposed to the case.